



Wisconsin Writers Association
AUTHOR & VENDOR EXPO
Wisconsin Writers Conference - September 21-22, 2018
Sheraton Milwaukee Brookfield Hotel, 375 South Moorland Road
Brookfield, Wisconsin

Authors and vendors with services for writers (such as editing, publishing, marketing, and web design) are invited to rent display space during the Wisconsin Writers Conference on Saturday, September 22, 2018 from 9:00am to 5pm.

TERMS AND CONDITIONS:

- Registration and payment for display space at the Author & Vendor Expo is required in advance.
- The cost per 6' table is \$20 for WWA members, \$30 for nonmembers. Two chairs will accompany each table.
- Conference registration is not required to reserve a table for the Expo. However, conference registration IS required to attend any of the scheduled conference activities or presentations.
- Expo participants and their guests may order the scheduled Saturday plated lunch. Please indicate the number and choice of lunch(es) desired on the appropriate line below and include the cost of the lunch(es) in your payment.
- Authors and vendors must manage their own transactions, oversee their own table space, and clear their space at the close of the event. The WWA is not responsible for lost, stolen or damaged materials, and cannot store items.
- Space is limited, and tables will be reserved in the order that payment is received. Excess registrations will be put on a waiting list. Wait-listed registrants will be notified by September 15 if space becomes available.
- Registrants may cancel and receive a full refund by contacting Expo coordinator, Billie Jean Diersen, no later than Friday, September 14. Fees for registrations cancelled after September 14 will NOT be refunded.
- Registrants should arrive by 8:45 a.m. on September 22 to claim their assigned table space.
- Unless prior arrangements have been made, spaces NOT claimed by 8:45am will be offered first to wait-listed authors/vendors who are present. After all registered and wait-listed registrants are assigned spaces, unclaimed spaces may be rented by previously unregistered authors/vendors in order of their appearance.

QUESTIONS? HELP? Call Expo coordinator Billie Jean Diersen at 215-767-0215, or email b\_diersen@hotmail.com.

TO REGISTER: Complete this form and return, along with your check (made payable to WWA) to:

Billie Jean Diersen, PO Box 576, Weyauwega, WI 54983

Name (please print) \_\_\_\_\_

\_\_\_\_\_ Author \_\_\_\_\_ Vendor Business Name \_\_\_\_\_

Address \_\_\_\_\_

Phone: \_\_\_\_\_ Email \_\_\_\_\_

\_\_\_\_\_ WWA Member (\$20) \_\_\_\_\_ Nonmember (\$30) Will you require electricity? Yes \_\_\_\_\_ No \_\_\_\_\_

Name of the person who will assist you, if any: \_\_\_\_\_

If you would like to order plated lunches for Saturday, 9/22, please indicate the number of each menu option you wish to order below. All options include salad, bread sticks and butter, and beverage.

Chicken Carbonara (\$19) \_\_\_\_\_ Beef Tips w/Noodles (\$19) \_\_\_\_\_ Grilled Vegetables on Wild Rice (\$17) \_\_\_\_\_

AMOUNT TO PAY: Table Fee \_\_\_\_\_ + Cost of Lunches \_\_\_\_\_ = Total enclosed: \_\_\_\_\_

SIGNATURE \_\_\_\_\_ Date \_\_\_\_\_